



# Te Awamutu College

*Creating Learning Success for Every Student*



Principal: Tony Mambery  
938 Alexandra Street, Te Awamutu, 3800  
PO Box 369, Te Awamutu, 3840

Telephone: 07 8714199  
Fax: 07 8714198  
Email: [info@tac.school.nz](mailto:info@tac.school.nz)

## International Student - Homestay Information for 2025

Thank you for considering hosting one of our international students for the school year. Te Awamutu College first started accepting international students (fee paying) in 2006. Students can range in age from 13 to 18 years and are generally here because their parents believe that an English education and New Zealand experience will be to their children's advantage in the future.

Te Awamutu College tries to ensure students have a reasonable level of English competency, however, international students do receive ESOL (English for Speakers of Other Languages) four times per week. Other criteria that the College looks for in international students are good academic ability, good discipline and character as well as a stable and supportive family background. At Te Awamutu College, international students receive language support and pastoral care assistance to help them adjust to life in New Zealand, which can be very different to life in their own countries.

The Assistant Principal in charge of international students is responsible for all aspects of administration concerning international students. They will liaise closely with homestay carers to ensure that both homestay families and students are given support.

### Role of Te Awamutu College

Te Awamutu College's responsibility to its international students is defined by the 'Code of Practice for the Pastoral Care of International Students'. The Code clearly states that the school has prime responsibility for its international students in the following ways:

- Responsible for all aspects of pastoral care
- Responsible from when students enrol until they finish at school, including over holiday periods
- Responsible for travel within New Zealand
- Responsible for knowing a student's whereabouts at all times
- Responsible for communicating with parents
- Responsible for monitoring students' attendance and progress
- Responsible for ensuring students under 18 years are living in an approved homestay

### Homestay Carer's Role

- To provide a safe physical and emotional environment, including adherence to all relevant transport safety legislation (eg. use of car restraints and cycle helmets, and not overloading passenger vehicle)
- To support students in their academic and social life
- To communicate any concerns about a student's study, health or emotional well-being immediately to the Assistant Principal in charge of International Students

- To be sensitive to the student's different life experiences and cultural background
- To uphold the requirements of the Code of Practice, which specifically are:
  - ✓ To be aware of the student's whereabouts at all times
  - ✓ To inform the school if students wish to stay with a friend and to ascertain that the accommodation is suitable by phoning and checking that a responsible adult will be able to supervise students
  - ✓ To phone the school to confirm any legitimate absences due to sickness. If possible, this should be done on the morning of the absence.
  - ✓ To enable a student who is sick to have access to a doctor

### **School's Role Regarding Homestays**

- To support homestay carers by providing information and training where appropriate
- To provide 24 hour emergency contact and to be available at other reasonable hours to discuss and give advice on non-urgent issues
- To give support and guidance if any significant discipline issues arise

### **Homestay Requirements include:**

- Full board including breakfast, lunch and dinner
- Private bedroom
- Appropriate bedroom furniture
- Study desk and adequate lighting
- Standard bed with linen and blankets or duvet
- Adequate heating
- Wifi access
- Clean and available laundry, bathroom and toilet facilities
- Provision for emergency situations, in particular smoke alarms and a first aid kit
- Access to a telephone (toll calls must be pre-arranged with the carer and normally students should use either a pre-paid card or their mobile phone for tolls calls)

### **Homestay Selection Process**

1. The prospective homestay carer contacts Te Awamutu College for an information pack.
2. When you receive the pack, complete the application form and send it to the Principal's Secretary, PO Box 369, Te Awamutu, email it to [bhollinshead@tac.school.nz](mailto:bhollinshead@tac.school.nz) or drop it at the School's Front Office.
3. The Homestay Placement Coordinator will contact applicants to arrange a home visit and interview.
4. During the visit, opportunity will be provided to clarify any issues not clear in the information pack.
5. Following the homestay visit and house check the school is required to submit the application for a police vet. A police vet is an electronic check to ensure there are no reasons why you should not become a homestay carer.
6. We will also contact referees at this stage.
7. Te Awamutu College only enrolls a small number of International Students at any given time therefore does not guarantee that an International Student can be assigned.
8. Finally we will contact you to let you know whether your application has been successful.

## **Homestay Fees**

The school guarantees payment of homestay fees.

The rates are:

- For 2025: \$300 per week, paid weekly
- A retainer of \$50 per week is paid for term holidays not spent at the homestay (if student has made other arrangements through their agency or through the school).

## **Medical Insurance**

All students have a medical insurance policy. They will be supplied with an emergency contact number. You should take a copy of this. For normal doctor's visit, students pay first, and return the receipt to their insurer for reimbursement. In case of emergency please first call the Assistant Principal in charge of International Students. See contact numbers below:

## **Contact Information**

Te Awamutu College Main Office: (07) 871 4199

Email: [info@tac.school.nz](mailto:info@tac.school.nz)

Assistant Principal in charge of International Students: Bob Hollinshead

Work Phone: (07) 871 4199 ext. 260

Mbl: 021 0456 893

Email: [bhollinshead@tac.school.nz](mailto:bhollinshead@tac.school.nz)

## After Hours Emergency Contacts

Assistant Principal: Bob Hollinshead

After Hours: hm: (07) 823 8275 mbl: 021 0456 893

Deputy Principal: Wayne Carter

After Hours: mbl: 021 276 1348