

BOT Update: Headlines from the May 2021 Meeting

A full copy of the minutes of this meeting are available from the Main office.

This was our 3rd meeting for the new school year, and not having a disruptive start we are back looking at our usual reports for this meeting. Having had a meeting break over April Holidays we had a full agenda. A bit like our first meeting of the year we had on top of the usual items, some meaty reports from a few departments to get through as well as some Policies and Procedures that needed reviewing. The summary is:

- We started the evening with 2 staff members present to give us some reports, firstly on student achievement for Year 9 and 10 and then a couple of usual ones:
 - Gayle Clements talked to us on the English Department report, ably assisted by Karen Dowle, again using asTTle* to advise us on where our students are with their Reading Skills.
 - Our BOT Staff rep and Assistant HOD Maths Louise Pryor, talked us through the Maths Department report using asTTle* analysing Mathematics Number Knowledge and Skills.

Both reports gave us a snapshot of where our Year 9 and 10's are in these areas as a lead into the start of NCEA in Year 11 (More detail provided in minutes). It was again brought up that while the asTTle testing system has its limitations, it is still a well-recognised assessment tool available for the Year 9 & 10 students (and teachers).

- We started the evening reviewing and approving the following policies and procedures. The majority of our policies are on a 3-year review cycle and obviously this was a big list that needed looking at:
 - Governance Policy
 - Conditions of Service
 - Professional Boundaries
 - EEO
 - Equity
 - Human Resource Management
 - Leave of Absence Requests by Staff
 - Management Units and Allowances
 - Principal's Appraisal/Performance Management
 - Appraisal/Performance Management (Teaching & Support Staff)
 - Professional Learning & Development of Teaching Staff
 - Property Management
 - Food & Nutrition
 - Civil Defence/Emergency
 - International Fee-Paying Students Policy

- International Students Annual Review and 2022 fee setting report was tabled and approved.
 - Code of Practice for the Pastoral Care of International Students
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- We received an update of where we are at with the proposal to change the school House names. The intent is for any change to be implemented at the start of the 2022 school year.
 - We received another update regarding the multipurpose turf, regarding the roof structure from David. Even though we wanted to get this installed this year, the flow on effects of COVID will, delay the project into next year.
 - Having received a request to replace the electronic scoreboard in the Millar Gym, the Board was able to approve the spend, seeing that it was outside of the original budget.
 - Not only were the Principal's Report, Financial Report, Property Report and Health and Safety Report received and talked through, it was nice to note that we received the audited 2020 school accounts prior to the meeting, which would probably be the earliest that we have ever had. Well done to the Finance team.

Our next meeting will be held Tuesday 22 June 2021 at 6.00pm in the Staff Room. As is usual the meetings are open to all so if you are interested in what we get up to, do come along and see and hear what we do; you are most welcome.

Craig Yarnley

Chairperson

*(This is an assessment tool, developed to assess students' achievement and progress in reading, mathematics, writing, and in pānui, pāngarau, and tuhituhi. The reading and mathematics assessments have been developed primarily for students in years 5–10)