

BOT Update: Headlines from the May 2019 Meeting

A full copy of the minutes of this meeting are available from the Main Office.

This was our 3rd meeting for the new school year. It is also the last meeting of the current 3-year term, so me, David Peehikuru, Ruth Foulkes, Eoin Fitzpatrick and David Smith were having our last meeting of this term.

Having had a meeting break over April Holidays we had a full agenda. A bit like our first meeting of the year we had on top of the usual items, some meaty reports from a few departments to get through as well as some Policies and Procedures that needed reviewing. The summary is:

- We started the evening with 2 staff members present to give us some reports, firstly on student achievement for Year 9 and 10 and then a couple of usual ones:
 - Gayle Clements talked to us on her report, again using asTTle* to advise us on where our students are with their English - Reading comprehension and skills.
 - Brent Oliédam talked us through his report using asTTle* analysing Mathematics knowledge and skillsBoth reports gave us a snapshot of where our Year 9 and 10's are in these subject areas as a lead into the start of NCEA in Year 11 (More detail provided in minutes). It is pleasing to see the wisdom of the staff in using all the resources available to them to give all our students the best opportunity towards success.
- Not only was the Principal's Report, Financial Report (2 months), Property Report and Health and Safety Report received but we also reviewed and approved:
 - International Fee Paying Students Policy
 - Policy Statement on Non-violent School
 - Policy Statement on Learning Support (with further changes to achieve wording consistency)
 - Policy Statement on Student Attendance
 - Policy Statement on Privacy Act and the Use of Information
 - Policy Statement on Protected Disclosures
 - Procedures – Protected Disclosure

Thanks to Brent and Gayle for the efforts in producing their reports and then answering any queries we had. Also, thanks to the Policies subcommittee for doing a fair amount of the reviewing and adjusting prior to us getting the policy versions to review and approve.

- International Students Annual Review and 2020 fee setting report was tabled and approved.
- A quick Rogers Trust update was had with the knowledge that we are in phase 2 of our review. We met with some professionals who will assist us with information regarding the best investment vehicle to meet the needs of the trust's beneficiaries (this was phase 1)
- Ruth confirmed that the Principal's Appraisal (2018) had been completed and that this year it was being completed by an external consultant.
- We reviewed the NCEA Change Package that had been received (copy available if requested) with Tony highlighting key changes/ideas.

- We reviewed our options to deal with the strike action and put together a plan, based around the MOE and STA guidelines.
- Having had the death of a student occur since the last meeting the critical response incident process was reviewed and found it had worked well through a trying time.
- With Ruth, Eoin and David Smith not standing again for election, they were presented with a thank-you gift and card.

Our next meeting will be held Tuesday 25 June 2019 at 6.00pm in the Staff Room. As is usual the meetings are open to all so if you are interested in what we get up to, do come along and see and hear what we do; you are most welcome.

Craig Yarnley

Chairperson

*(This is an assessment tool, developed to assess students' achievement and progress in reading, mathematics, writing, and in pānui, pāngarau, and tuhituhi. The reading and mathematics assessments have been developed primarily for students in years 5–10)