

BOT Update: Headlines from the May 2018 Meeting

A full copy of the minutes of this meeting are available from the Main Office.

This was our 3rd meeting for the new school year. Having had a meeting break over April Holidays we had a full agenda. A bit like our first meeting of the year we had on top of the usual items, some meaty reports from a few departments to get through as well as some Policies and Procedures that needed reviewing. The summary is:

- We started the evening with 3 staff members present to give us some reports, firstly on student achievement for Years 9 and 10 and then a couple of usual ones:
 - Brent Oliedam talked us through his report: analysis of asTTle* data (Mathematics)
 - Gayle Clements talked to us on her report, again using asTTle* to advise us on where our students are with their Reading skills.
 - Wayne Carter (DP) presented to us the Property Report discussing: tender analysis process; asbestos audit; repainting of school models. Wayne also covered off the Health and Safety Report.
- Not only was the Principal's Report and Financial Report received (2 months) received but we also reviewed and approved:
 - Governance Policy
 - BOT Structure and 2018 delegations
 - 11 NAG 3 Policies/Procedures
 - 3 NAG 4 Policies/Procedures
 - 4 NAG 5 Policies/Procedures

NAGs are National Administration Guidelines with NAG 3 being employment and personnel matters, NAG 4 being financial and property matters and NAG 5 being to provide a safe physical and emotional environment (Health & Safety) and to promote healthy food and nutrition for all students.

We are required to review our Policies and Procedures at least 3 yearly and tonight was the night for all the above! We discussed spreading them out a little more in the future.

The Board Chair took away the policies and procedures on financial matters to review in greater depth with the school Finance Officer and the Principal. We also asked for the two policies concerning complaints (staff and students) to be further worked through.

We spent a fair amount of our time discussing the reports. Thanks to Brent, Gayle and Wayne for the efforts in producing their reports and then answering any queries we had. Also thanks to the Policies subcommittee for doing a fair amount of the reviewing and adjusting prior to us getting the policy versions to review and approve.

- International Students Annual Review and 2019 fee setting Report was tabled and approved.

- A quick Rogers Trust update was had with the knowledge that we are embarking on a review of the Trust's history and intent and future directions (utilising the services of Groundwork Associates).
- We had a report on where we are at with looking at the feasibility of a multisport turf. We understand the funds required. We are just going to check a possible place within the school grounds before taking the project out to the community to garner support.
- A quick discussion was held on some minor BOT items reminding the Trustees of process.

Our next meeting will be held Wednesday 27 June 2018 at 6.00pm in the Staff Room. As is usual the meetings are open to all so if you are interested in what we get up to, do come along and see and hear what we do; you are most welcome.

Craig Yarndley

Chairperson

*(This is an assessment tool, developed to assess students' achievement and progress in reading, mathematics, writing, and in pānui, pāngarau, and tuhituhi. The reading and mathematics assessments have been developed primarily for students in years 5–10)