



TE AWAMUTU COLLEGE

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Homestay Agreement: Parental Authority

Warning: Parents should seek assistance in translating this document.

1. I _____ request a duly appointed representative of Te Awamutu College to choose a homestay for my son/daughter _____ while studying at Te Awamutu College, Te Awamutu.

I agree to pay TWO TERMS homestay fees in advance. In turn, Te Awamutu College will pay the appointed homestay weekly by direct credit at the following rates.

- (i) NZ\$220 per week
 - (ii) When a student does not use their homestay during long holidays, a retainer of NZ\$50 will be paid per week to ensure the room is available later in the year.
2. In addition, I agree to pay an administration fee of NZ\$250 per year and a homestay placement fee of \$250. Te Awamutu College will use this fee directly in administration of each child's homestay and out of school care.

3. **School's Undertaking**

The homestay co-ordinator will visit your child's homestay prior to selecting it and interview the homestay parent(s).

The interview will include discussion of:

- Facilities, including the availability of a bedroom for the homestay student
- People living in the household
- The presence of household pets
- Whether anyone in the homestay smokes
- The prospective homestay parent(s) expectations of students
- The school's expectations of homestays
- Request for a referee who the school can approach to supply character references

A Homestay will be police vetted prior to your child being placed in it.



4. Te Awamutu College will require that homestay parent(s) sign an agreement with the school. This agreement includes the following key points:
 - a) The amount of homestay fees to be paid
 - b) Access to the homestay by the school's representative(s)
 - c) The responsibility of the homestay parent(s) to keep the school informed in matters relating to a student's health, wellbeing and safety
 - d) Responsibility for costs incurred in providing a homestay
 - e) Termination of the homestay agreement
 - f) Confidentiality of information
 - g) Liability of the school under the agreement
 - h) Procedure for dealing with disagreements

5. A copy of this agreement is available from the Deputy Principal in charge of International Students. Te Awamutu College will provide parents with the following information about the homestay:
 - Names and ages of all persons in the homestay
 - Physical address of the homestay
 - Day and night contact numbers
 - Two emergency contact numbers at Te Awamutu College

6. International students will meet with the Deputy Principal responsible for International Students prior to commencing at a new homestay. The orientation will include:
 - School expectations of the student
 - School expectations of the homestay
 - Issues of student safety and well-being
 - Cultural understanding

7. The Deputy Principal responsible for International Students will monitor the performance and compatibility of both homestay parents and students:
 - The student will be interviewed after their first week at a new homestay.
 - A new homestay will be phoned during the first week of hosting a new student.
 - Each homestay student will be contacted at least once during a two week holiday period.
 - Each student will be interviewed once per term to ensure they are satisfied with the homestay.



8. I understand that the Code of Practice for the Pastoral Care of International Students makes Te Awamutu College responsible for the care of its students outside of school hours and during holidays and I undertake to assist the School to meet its responsibilities.
9. I agree to my son/daughter being placed in a homestay chosen by a representative of Te Awamutu College. I will be responsible for any damage caused to the homestay's person or property by my son / daughter.
10. I am satisfied with the procedures put in place by the school to select, monitor and administer my son/daughter's homestay.
11. I understand the school will use its best endeavours to ensure the safety, health and well-being of the student while at his/her homestay, however the school cannot be liable for any damage or harm caused to the student or student's property arising out of the student's homestay.
12. In particular, I accept that Te Awamutu College is:
 - a) responsible for an International Student at all times while they have a student visa from Te Awamutu College.
 - b) responsible for approving all accommodation arrangements.
 - c) responsible for all holiday and travel arrangements within New Zealand.

I undertake to communicate in a timely and prompt manner about any matter, which may affect the School's ability to carry out its responsibilities effectively.

Execution

I have read and understood the details and terms set out under this Agreement and agree to them.

Signed: _____

Date: _____

Full Name: _____

Relation to the Student: _____