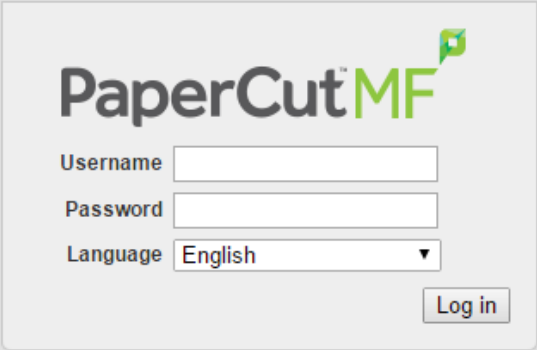


How to Print from BYOD Devices

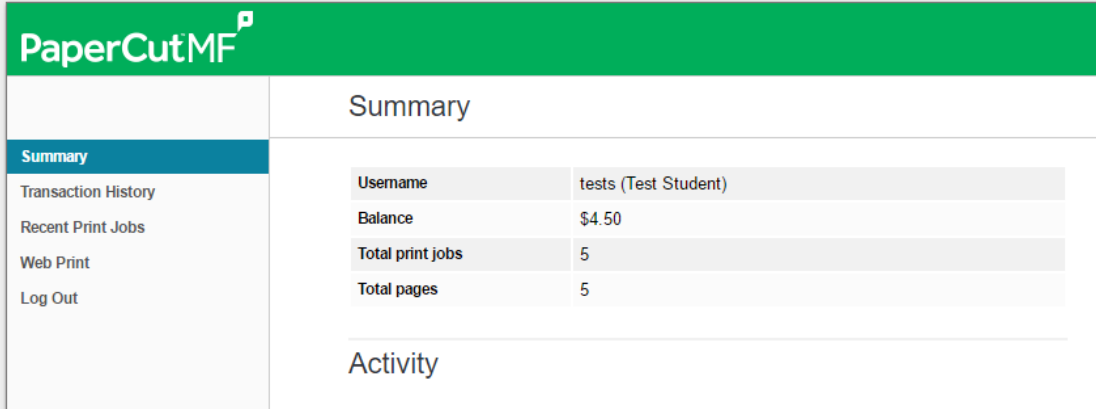
Students can visit our WebPrint system from BYOD devices to print. All devices are supported.

Open a web browser on your device, visit <http://print:9191>, then log in with your school network account and password.



The image shows a login form for PaperCutMF. It features the PaperCutMF logo at the top. Below the logo are three input fields: 'Username', 'Password', and 'Language'. The 'Language' field is a dropdown menu currently set to 'English'. A 'Log in' button is located at the bottom right of the form.

Click Web Print then click Submit a Job.



The image shows the PaperCutMF Summary page. The page has a green header with the PaperCutMF logo. On the left is a navigation menu with options: Summary, Transaction History, Recent Print Jobs, Web Print, and Log Out. The main content area is titled 'Summary' and contains a table with the following data:

Username	tests (Test Student)
Balance	\$4.50
Total print jobs	5
Total pages	5

Below the table is a section titled 'Activity'.



The image shows the PaperCutMF Web Print page. The page has a green header with the PaperCutMF logo. On the left is a navigation menu with options: Summary, Transaction History, Recent Print Jobs, Web Print, and Log Out. The main content area is titled 'Web Print' and contains the following text:

Web Print is a service to enable printing for laptop, wireless and unauthenticated users without the need to install print drivers. To upload a document for printing, click Submit a Job below.

[Submit a Job >](#)

Submit Time	Printer	Document Name	Pages	Cost	Status
No active jobs					

Select a printer then click Print Options and Account Selection.

The screenshot shows the PaperCutMF Web Print interface. The left sidebar contains navigation links: Summary, Transaction History, Recent Print Jobs, Web Print, and Log Out. The main content area is titled "Web Print" and features a progress bar with three steps: "1. Printer" (highlighted in green), "2. Options", and "3. Upload". Below the progress bar, there is a "Select a printer:" section with a "Quick Find:" input field and a "Find Printer" button. A table lists available printers with columns for "Printer Name" and "Location/Department".

Printer Name ▲	Location/Department
<input type="radio"/> printA1_HP-F1606dn	
<input type="radio"/> printLibrary_KM-C364-B&W	172.16.106.223
<input type="radio"/> printLibrary_KM-C364-Colour	172.16.106.223
<input type="radio"/> printR13_KM-BZ350	

At the bottom of the printer selection area, there are two buttons: "« Back to Active Jobs" and "2. Print Options and Account Selection »".

Change Print Options if necessary, then click Upload Documents.

The screenshot shows the PaperCutMF Web Print interface at the "Options" step. The left sidebar is the same as in the previous screenshot. The main content area is titled "Web Print" and features a progress bar with three steps: "1. Printer", "2. Options" (highlighted in green), and "3. Upload". Below the progress bar, there is an "Options" section with a "Copies:" label and a text input field containing the number "1".

At the bottom of the options area, there are two buttons: "« 1. Printer Selection" and "3. Upload Documents »".

Click Upload from computer to select a file from your device. The supported file types are listed in the table below.

Application / File Type	File Extension(s)
Microsoft Excel	xlam, xls, xlsb, xlsx, xltm, xltx
Microsoft PowerPoint	pot, potm, potx, ppam, pps, ppsm, ppsx, ppt, pptm, pptx
Microsoft Word	doc, docm, docx, dot, dotm, dotx, rtf
PDF	pdf
Picture Files	bmp, dib, gif, jfif, jif, jpe, jpeg, jpg, png, tif, tiff

Click Upload & Complete to submit the job.

Web Print

1. Printer 2. Options 3. Upload

Select documents to upload and print

Drag files here

Upload from computer

The following file types are allowed:

Application / File Type	File Extension(s)
Microsoft Excel	xlam, xls, xlsb, xlsx, xltm, xltx
Microsoft PowerPoint	pot, potm, potx, ppam, pps, ppsm, ppsx, ppt, pptm, pptx
Microsoft Word	doc, docm, docx, dot, dotm, dotx, rtf
PDF	pdf
Picture Files	bmp, dib, gif, jfif, jif, jpe, jpeg, jpg, png, tif, tiff

2. Print Options Upload & Complete

Collect your document from the designated printer.